



JAYAMUKHI EDUCATIONAL SOCIETY'S

JAYAMUKHI COLLEGE OF PHARMACY

(Approved by PCI, New Delhi and Affiliated to Kakatiya University, Warangal)

NARSAMPET, Dist. Warangal - 506 332. (Telangana)

Accredited by NAAC

Minutes of the Maintenance Committee meeting, Held on 10th July, 2023, AT 11.00 A.M.,
Under the Chairmanship of Shri. Dr. S. Vasudeva Murthy, Jayamukhi College of Pharmacy,
Narsampet

The Maintenance Committee of Jayamukhi College of Pharmacy discussed the following points:

- Regular repair and maintenance of laboratory equipment to ensure smooth functioning
- Upcoming renovations were discussed to improve campus facilities for students and staff.
- Decided to schedule regular cleaning of washrooms to maintain hygiene
- Agreed to conduct routine inspections of all campus facilities and equipment to ensure proper functionality
- Decided to schedule regular cleaning of washrooms to maintain hygiene
- Agreed to conduct routine inspections of all campus facilities and equipment to ensure proper functionality
- Emphasized the importance of adhering to maintenance schedules to prevent potential issues.
- Approved the creation of a maintenance log to track all cleaning, repairs, and inspections for future use.
- Proposed organizing training sessions for staff members on basic maintenance tasks to enhance operational efficiency.
- Prioritized urgent repairs and replacements to prevent disruptions in campus activities
- Decided to include medicinal plants in the campus landscaping for sustainability and wellness. Assigned a designated staff member to oversee the care and maintenance of these plants.



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- Resolved to upgrade animal house facilities to meet the latest standards and regulations for animal welfare. Regular inspections, including IAEC inspections, will be conducted.
- Identified computer maintenance as a priority to ensure uninterrupted academic and administrative operations. A dedicated IT team will address technical issues promptly.
- Approved the expansion of digital resources and online databases in the library. Planned renovations of study spaces to create a better learning environment.



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The following members of Maintenance committee were present at the meeting

S. No	Name	Designation	Position
1.	Dr. S. Vasudeva Murthy	Principal	Chairman
2.	Dr. Baswaraj	Associate Professor	Convenor
3.	Dr. B. Kalpana	Assistant Professor	Co-convenor
4.	Mr. M. Rakesh	Assistant Professor	Member
5.	Dr. P. Santhosh Kumar	Assistant Professor	Member
6.	Mr. Ch. Ratnakar	Store-in-charge	Member
7.	Mr. G. Sudhakar	Electrician	Member
8.	Mr. K. Vishnu	Lab Assistant	Member



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